



CHICAGO METROPOLITAN
BATTERED WOMEN'S NETWORK

Centralized Training Institute
INTERNSHIP OPPORTUNITY

Position Title: Centralized Training Institute Intern

Supervisor: Centralized Training Institute Coordinator

Since 1980, the Chicago Metropolitan Battered Women's Network (CMBWN / The Network) has been dedicated to serving the needs of domestic and intimate partner violence survivors throughout metropolitan Chicago. Over the years, The Network's membership has grown into a coalition of more than 100 individuals and organizations whose shared expertise has strengthened our collective voice. Through centralized resources, such as advocacy, education, and community outreach, every link in The Network's chain plays a vital role in bringing an end to society's tolerance of domestic violence in metropolitan Chicago.

CTI Description: The Centralized Training Institute (CTI) offers essential, coordinated training for domestic violence advocates and other allied professionals. CTI training is presented with the goal of increasing the knowledge and skill sets of participants, which better enables them to serve families experiencing domestic violence. CTI trainings are divided into three categories:

1. Domestic Violence 40-Hour Training: the foundational state-required certificate training for new domestic violence workers. CTI is an official certified training site by the Illinois Certified Domestic Violence Professionals Board and is considered a model 40-Hour training program.
2. Advanced & Specialized Training: enhances the knowledge of domestic violence program staff and the community at-large.
3. Allied Professional Training: trainings for professionals in systems that frequently encounter domestic violence survivors, their children, and those who abuse.

Responsibilities:

- Attend the required 40-Hour Training on domestic violence provided by The Network.
- Assist CTI Coordinator with curriculum development on various topics related to violence reduction and projection.
- Update the Domestic Violence 40-Hour Training manual, as appropriate.
- Prepare speaker and training content databases.
- Compile pre- and post-test evaluation data, and prepare reports as requested.



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- Attend monthly staff meeting.
- Complete other duties as may be assigned by CTI Coordinator

Qualifications: CTI Intern must have excellent communication skills and demonstrate an interest in gender-based violence, social justice, anti-oppression frameworks, and community activism. Candidates must also have a proficiency in word processing, power point and spreadsheet programs. Current or recent bachelors or master's degree in women's and gender studies, African-American studies or social work preferred.

While performing the duties of this role, the intern is regularly required to: sit and talk or hear; use hands to finger, handle, or feel and reach with hands and arms. The employee is occasionally required to stand and walk, lift and/or move up to 15 pounds.

This internship is unpaid and has a minimum commitment 10-15 hours a week for 12 weeks.

People of Color and LGBTQ+ individuals are strongly encouraged to apply.

To apply, please email cover letter, resume and application to dboachie@batteredwomensnetwork.org



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Centralized Training Institute
INTERNSHIP APPLICATION

Name:

School:

Major (please indicate Bachelor or Master's Program):

How many hours a week can you commit to CMBWN:

Available start date:

Days of the week available:

Why are you interested in interning with the Chicago Metropolitan Battered Women's Network specifically?

What skills or previous experience do you have as it relates to the CTI Internship?

How do you hope to benefit from this experience?