

OFFICE ON DOMESTIC VIOLENCE  
MATERIAL REQUEST FORM

To place an order, complete the form and mail or fax to the attention of:

Mrs. Tina Jackson  
DFSS/ODV, 5th Floor  
1615 West Chicago  
Chicago, IL 60622  
Fax: (312) 746-7783  
(312) 743-0205  
Phone: (312) 746-8006  
NO Delivery Service--Pls  
Bring Someone with when  
Picking up Large Quantities  
Thank you.

Your Name: \_\_\_\_\_  
Agency/Dept: \_\_\_\_\_  
Address: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Phone: \_\_\_\_\_

How will the materials be used? \_\_\_\_\_  
(Ex: Presentation, table at Resource Fair, etc;)

How did you hear about DDV: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Date of Event: \_\_\_\_\_ (Ex: Presentation to High School students, table at Resource Fair)

*In the space to the right of the item, write the number of pieces of material requested.*

SAFETY PLANS: English \_\_\_\_\_ Spanish \_\_\_\_\_ Polish \_\_\_\_\_ Russian \_\_\_\_\_ Bosnian \_\_\_\_\_  
Korean \_\_\_\_\_ Arabic \_\_\_\_\_ Chinese \_\_\_\_\_

BOOK MARK: English \_\_\_\_\_

HELP LINE CARD: English/Spanish \_\_\_\_\_ (One side English, reverse side Spanish)  
English/Polish \_\_\_\_\_ (One side English, reverse side Polish)

**GUIDELINE CARDS:**

Health Care Professionals \_\_\_\_\_ Faith Leaders \_\_\_\_\_ Young Adults (English) \_\_\_\_\_ Young Adults  
(Spanish) \_\_\_\_\_ Concerned Family and Friends (English) \_\_\_\_\_ Concerned Family and Friends  
(Spanish) \_\_\_\_\_ Elder Abuse \_\_\_\_\_ Lesbian, Gay, Bisexual, Transgender \_\_\_\_\_ Children Exposed to  
D. V. (CEDV) \_\_\_\_\_ D. V. Legal Remedies and Your Children \_\_\_\_\_

**POSTERS:**

A) Neighborhood Poster: English \_\_\_\_\_ Spanish \_\_\_\_\_ Polish \_\_\_\_\_ Korean \_\_\_\_\_  
Chinese \_\_\_\_\_ Vietnamese \_\_\_\_\_ Hindi \_\_\_\_\_ Arabic \_\_\_\_\_

B) Get Involved Poster:

Faith: Spanish \_\_\_\_\_ School: English \_\_\_\_\_ School: Spanish \_\_\_\_\_

**MISCELLANEOUS ITEMS**

Tote Bags \_\_\_ Lip Balm \_\_\_ Emery Boards \_\_\_ Hand Sanitizers \_\_\_ (Only 50 of each Miscellaneous Item)

ALL ODV PRINT MATERIALS AVAILABLE FOR DOWNLOAD AT:  
[WWW.CITYOFCHICAGO.ORG/DOMESTICVIOLENCE](http://WWW.CITYOFCHICAGO.ORG/DOMESTICVIOLENCE)

OFFICE USE ONLY

Order Completed By: \_\_\_\_\_ Date Completed: \_\_\_\_\_ Order Picked up: \_\_\_\_\_  
Call Placed for Pick Up on: \_\_\_\_\_ Spoke To/Left Message With: \_\_\_\_\_